**Cookie Notice**

*Last updated:*17 January 2019

## 1. About this Notice

1.1 This Cookie Notice ("**Notice**") explains how the Council of European Municipalities and Regions (CEMR), with registered office at 1, Square de Meeûs – 1000 Brussels (collectively "CEMR)", "**we**", "**us**", and "**ours**") use cookies and similar technologies to recognise you when you visit our websites at www.cemr.eu; www.extranet.cemr.eu; www.charter-equality.eu; http://platforma-dev.eu/; http://connectfordevelopment.eu/; http://localsolidaritydays.eu/; http://platformawards.eu/; https://comssa.org/. It explains what these technologies are and why we use them, as well as your rights to control our use of them.

1.1 Please take the time to read this Notice carefully. If you have any questions or comments, please contact our email address at privacy@ccre-cemr.org

## 2. What are cookies?

2.1 Cookies are small data files that are placed on your computer or mobile device when you visit a website. Cookies are widely used by website owners in order to make their websites work, or to work more efficiently, as well as to provide reporting information.

2.2 Cookies have many different features, such as allowing you to navigate between pages efficiently, remembering your preferences, and generally improving the user experience. They can also help ensure that the advertisements you see online are more relevant to you and your interests.

2.3 Cookies set by the website owner (in this case, CEMR) are called "first party cookies". Cookies set by parties other than the website owner are called "third party cookies". Third party cookies enable third party features or functionality to be provided on or through the website (e.g. like advertising, interactive content and analytics). The parties that set these third party cookies can recognise your computer both when it visits the website in question and also when it visits certain other websites.

## 3. How long do cookies last?

Cookies can remain on your computer or mobile device for different periods of time. Some cookies are 'session cookies', which means they only exist when your browser is open and are automatically deleted when you close your browser or quit the app. Other cookies are 'persistent cookies', meaning they survive after your browser or app is closed and can be used by websites or apps to recognize your computer when you re-open your browser or app later. The length of the cookies used on our Website is explained in more detail in the table below.

**4.** **Why do we use cookies?**

4.1 When you visit our Website, we may place the following cookies:

| Types of cookie | Who serves these cookies | Duration | How to refuse |
| --- | --- | --- | --- |
| **Essential website cookies:** These cookies are strictly necessary to provide you with services available through our Websites and to use some of its features, such as access to secure areas. | 1. *www.charter-equality.eu* | Unique visitor id: "CAKEPHP" expires 3 hours after the visit; Language preference: "CakeCookie[lang]" expires 1 year after the visit | As these cookies are strictly necessary to run the website, it is not possible to refuse them. If you wish to delete cookies stored on your device, including by the website, you can press the shortcut keys: CTRL + SHIFT + DEL (PC) or COMMAND + SHIFT + DEL (Mac). |
| | 2. *www.platforma-dev.eu* | PHPSESSID and SERVERID31396; closes when you quit your navigator | If you wish to delete cookies stored on your device, including by the website, you can press the shortcut keys: CTRL + SHIFT + DEL (PC) or COMMAND + SHIFT + DEL (Mac). |
| | 3. *www.connectfordevelopment.eu* | Used to treat all MYSQL requests; closes when you quit your navigator | If you wish to delete cookies stored on your device, including by the website, you can press the shortcut keys: CTRL + SHIFT + DEL (PC) or COMMAND + SHIFT + DEL (Mac). |

| | | SERVERID31394; closes when you quit your navigator | If you wish to delete cookies stored on your device, including by the website, you can press the shortcut keys: CTRL + SHIFT + DEL (PC) or COMMAND + SHIFT + DEL (Mac). |
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| | 4. *https://comssa.org/* | | |
| **Performance and functionality cookies:** These cookies are used to enhance the performance and functionality of our Websites but are non-essential to their use. However, without these cookies, certain functionality [(like videos)] may become unavailable. | 1. *www.platforma-dev.eu* *served by Google.com* | <ul><li>1 year after the visit for _ga;</li><li>2 days after the visit: _gid;</li><li>1 hour after visit: _gat</li><li>30 minutes after visit: wfvt_-527235020 -wordfence_verified Human</li></ul> | If you wish to delete cookies stored on your device, including by the website, you can press the shortcut keys: CTRL + SHIFT + DEL (PC) or COMMAND + SHIFT + DEL (Mac). |
| | 2. *www.platformawards.eu* *served by* ; www. fingerling.org / Cloudflare<br><br>served by mailchimp.com | <ul><li>1 year after the visit for __cfduid</li></ul><br><br><ul><li>1 year after the visit for OptanonAlertBoxClosed, OptanonConsent, _ga, _gcl_au, _mcid</li><li>2 days after the visit for _gid;</li></ul> | If you wish to delete cookies stored on your device, including by the website, you can press the shortcut keys: CTRL + SHIFT + DEL (PC) or COMMAND + SHIFT + DEL (Mac). |

| | | • 6 months after the visit for optimizelyEndUserId | |
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| | 3. *www.connectfordevelopment.eu* served by Google.com | • 1 year after the visit for _ga;<br>• 2 days after the visit: _gid;<br>• 1 hour after visit: _gat | If you wish to delete cookies stored on your device, including by the website, you can press the shortcut keys: CTRL + SHIFT + DEL (PC) or COMMAND + SHIFT + DEL (Mac). |
| | *Served by Youtube.com* | • Consent to launch and watch video on the website; 20 years<br>• PREF cookie remembers basic preferences; 2 years<br>• Visitor_INFO1_LIVE measures your bandwidth; 2 years | |
| | 4. *https://comssa.org/ served by INSTAGRAM* | • CSRFtoken & ig_cb; helps prevent Cross-Site Request Forgery (CSRF) attacks; 1 year<br>• mcd & mid ; 10 years<br>• rur & urlgen ; closes when you quit your navigator | If you wish to delete cookies stored on your device, including by the website, you can press the shortcut keys: CTRL + SHIFT + DEL (PC) or COMMAND + SHIFT + DEL (Mac). |
| | *Served by Mailchimp* | • OptanonAlertBoxClosed, OptanonConsent, _ga, _gcl_au, _mcid; 1 year<br>• _gid 2 days | |

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| | | • optimizelyEndUser Id; 6 months | |
| **Analytics and customisation cookies:** These cookies collect information that is used either to aggregate form to help us understand how our Websites are being used or how effective are marketing campaigns are, or to help us customise our Websites for you. | CEMR uses Google Analytics to help collect and compile information like the number of visitors to the Site, where visitors have come to the Site from and the pages they visited. | 2 years: used to distinguish users | • Most browsers are initially set to accept cookies. However, you have the ability to disable cookies if you wish, generally through changing your Internet software browsing settings. It may also be possible to configure your browser settings to enable acceptance of specific cookies or to notify you each time a new cookie is about to be stored on your computer enabling you to decide whether to accept or reject the cookie.<br>• For further information, including how to opt out this cookie visit: https://www.google.com/intl/en/analytics/learn/privacy.html. |
| **Social networking cookies:** These cookies are used to enable you to share pages and content that you find interesting on our Websites through third party social networking and other websites. These cookies may also be used for advertising purposes too. | To enable you to share our content on social networking sites (Twitter, Facebook, Google+), CEMR has included sharing buttons on the site. | The privacy implications will vary from social network to social network and will be dependent on the privacy settings you have chosen on these networks. | Most browsers are initially set to accept cookies. However, you have the ability to disable cookies if you wish, generally through changing your Internet software browsing settings. It may also be possible to configure your browser settings to enable acceptance of specific cookies or to notify you each time a new cookie is about to be stored on your computer enabling you to decide whether to accept or reject the cookie.<br><br>• Twitter http://twitter.com/privacy<br><br>• Google+ https://www.google.com/intl/en_uk/policies/<br><br>•  • LinkedIn https://www.linkedin.com/legal/privacy-policy Facebook https://www.facebook.com/about/privacy/<br><br>• Instagram https://help.instagram.com/1896641480634370 |

**5. How can I control cookies?**

5.1 You have the right to decide whether to accept or reject cookies. You can exercise your cookie preferences by clicking on the appropriate opt-out links provided in the cookie table above.

5.2 You can set or amend your web browser controls to accept or refuse cookies. If you choose to reject cookies, you may still use our Website though your access to some functionality and areas of our Website may be restricted. As the means by which you can refuse cookies through your web browser controls vary from browser-to-browser, you should visit your browser's help menu for more information.

5.3 In addition, most advertising networks offer you a way to opt out of targeted advertising. If you would like to find out more information, please visit http://www.aboutads.info/choices/ or http://www.youronlinechoices.com.

**6. The cookies that were sent in the past**

6.1 If you have disabled one or more cookies, we can always use information collected by these cookies before the deactivation. However, we cease to collect information via the opted-out cookie.

**7. More information about cookies**

7.1 For more information about cookies, including explanation about how cookies are placed on your device, or how to manage and delete them, visit http://www.allaboutcookies.org.

**8. Updates to this Notice**

8.1 We may update this Notice from time to time in response to changing legal, technical or business developments. When we update our Notice, we will take appropriate measures to inform you, consistent with the significance of the changes we make.

8.2 You can see when this Notice was last updated by checking the "last updated" date displayed at the top of this Notice.