



VACANCY NOTICE

Research Analyst, Decentralised Cooperation Council of European Municipalities and Regions (CEMR)

ABOUT CEMR

CEMR is the largest and oldest organisation of local and regional governments working on building a more inclusive, just, and resilient Europe by unlocking the power of local democracy. We endeavour to become the main network of territorial leaders with a vision to ensure local and regional governments are best equipped to drive the transitions of their communities towards Europe 2050 and address global challenges. This requires strengthening the relationships with our member associations, rethinking the way we engage with our community through statutory meetings and strategic events.

In the framework of PLATFORMA programme, CEMR and the coalition of towns and regions active in decentralised cooperation engage actively in promotion of city-to-city and region-to-region development cooperation.

For more information on CEMR and PLATFORMA programme, please consult <https://www.ccre.org/> and <https://www.ccre.org/en/activites/view/15>

Are you the right person to help us to deliver on our ambitions?

WHY WORK FOR CEMR?

- CEMR aims to foster a closer relationship between local and regional governments the European Union and other international institutions, working as a reliable partner to co-shape European legislation and localize the SDGs.
- We work to strengthen city-to-city and region-to-region cooperation to increase knowledge-sharing opportunities and capacity-building.
- By joining the CEMR you will integrate a multicultural, dynamic, and collaborative team of 40+ people based in Brussels.
- CEMR offers an attractive remuneration package and career progression opportunities.

ABOUT THE ROLE

The Research Analyst's role is to build, develop and strengthen CEMR-PLATFORMA fact-based knowledge and expertise in decentralised development cooperation. More specifically, the role involves conducting research on decentralised cooperation among European cities and municipalities, by means of desk reviews, interviews, and surveys to map cooperation patterns. While the role is centred on research, it also entails assessing funding opportunities for future research on decentralised development cooperation, and drafting project reports for submission to funders.



The Research Analyst reports to the Projects & Programmes Director and works closely with the PLATFORMA programme, the Bridges of Trust Initiative, and the Communication team members.

TASKS AND RESPONSIBILITIES

- Conduct research through desk reviews, interviews, and surveys to map the decentralised cooperation activities undertaken by European local and regional governments;
- Examine the data and craft country profiles highlighting the impacts of decentralised cooperation framework conditions, potentially covering countries like Belgium, Hungary, Poland, Denmark, Ireland, or other target countries;
- Survey EU delegations globally, gather and analyse data for the 2021 PLATFORMA publication "The Work of EU Delegations with Local and Regional Governments for Development", update the publication and showcase the results;
- Analyse and present various related findings to a diverse audience of CEMR partners, stakeholders, and funders;
- Proactively exchange information within CEMR and PLATFORMA teams and networks, as well as with other pertinent stakeholders;
- Assess funding possibilities and formulate future research projects on decentralised development cooperation and twinning;
- Draft project reports and submit to the funder.

GENERAL REQUIREMENTS

- Master's degree in International Development, Political Science, International Relations, Public Administration, Economics, European Studies, Social Science, or similar field.
- Can demonstrated relevant work experience in research and study of at least 3 years.
- Strong analytic skills and familiarity with diverse research methodologies (qualitative and quantitative) and tools (Microsoft Excel, SPSS, Stata, or other processors as well as surveys, interviews techniques etc).
- Outstanding communicator with ability to simplify complex data and technical information and present them effectively.
- Strong written and verbal skills in English. Working knowledge of French is an asset.
- Comprehensive understanding of decentralized cooperation.
- Aptitude for coordinating and engaging with multiple stakeholders.
- Knowledge of relevant target groups involved is an asset.

CAPABILITIES

We are in search of talents that exemplify a fusion of attitudes, skills, and behaviours deeply rooted in our key **core capabilities**. This involves the ability to **lead**, steering endeavours by going the extra mile, **influence** by adeptly building relationships with stakeholders amidst diverse perspectives and interactions, **impact** through outcome orientation, and **inspire** by evoking positive responses, motivation, and by fostering constructive reactions.



OUR OFFER

For this position, we offer a **two-year full-time contract**, with a possibility to extend further, based on performance and funding available. The signature of the employment contract and the starting date is subject to the signature of the grant agreement with the funder.

A competitive salary package including the 13th month of salary, legal and extra-legal holidays, a teleworking policy and teleworking allowance, holiday allowance (as per Belgian legal framework), lunch vouchers, eco vouchers, medical insurance, and coverage of public transport expenses.

Our Brussels-based office is a vibrant and diverse hub, where enthusiasm and passion drive our collaborative efforts. Embracing diversity, we foster an inclusive environment that reflects the richness of ideas and perspectives.

APPLICATION PROCESS

Interested candidates are invited to send their application, including a CV and a cover letter before May 15, 2024 at midnight, at application@ccre-cemr.org, with "Research Analyst, Decentralised Cooperation" in the message subject. Every application receives our dedicated attention as we believe in giving each candidate the consideration they deserve in our pursuit of talents, yet we will only be able to respond to shortlisted candidates. We are an equal opportunities employer and an inclusive workplace where every individual is valued and can thrive!