Equality and Diversity Officer –
Short Term mission

CEMR is the largest and oldest organization of local and regional governments whose goal is to build a more inclusive, just, and resilient Europe by unlocking the power of local democracy. We endeavour to become the main network of territorial leaders with a vision to ensure local and regional governments are best equipped to drive the transitions of their territories and communities towards Europe 2050 and address global challenges.

Our priorities are as follows:

• To work closely with EU international policymakers in shaping European and international legislation.
• To partner with other organisations to provide local and regional governments with capacity building and knowledge sharing opportunities.

CEMR is currently offering a contract between September and December 2023, to advance our work on Gender Equality and Diversity. The person will be in charge of developing and executing CEMR’s work in this area and will work under the supervision of the Acting Director of Policy.

1. Public Lobbying / Advocacy: advocate towards the EU and other relevant bodies on the above themes, based on the positions developed and approved by the organisation;
2. Networking and Representation of CEMR: maintain regular contacts with the relevant European institutions, members, and other stakeholders; represent CEMR at relevant technical meetings and conferences when appropriate;
3. Developing the policy field in the organisation: Follow policy and legislative developments in the above policy areas, analyse the debates and provide ideas, engage reflexions, and propose innovative solutions to achieve the goals and objectives set by the organisation in the field;
4. Policy drafting: draft policy updates, position papers, briefings, speeches, amendments, articles, and other documents; lead and contribute to research, studies and publications and external communication on relevant issues (in collaboration with CEMR colleagues managing research and communications issues);
5. Animating your network in the organisation: manage and animate the relevant working expert groups; liaise with CEMR’s Spokespersons on relevant expert groups; organise meetings and events with members, partner organisations, elected representatives, members of the European Parliament, EU officials; identify and mobilise speakers and participants to represent CEMR’s interests, when necessary.

6. CEMR receives a grant from the EU, some tasks of which need to be finalised before the end of 2023.

Your profile
• You have at least five years of lobbying / advocacy experience in gender and diversity.
• You have a very good understanding of the European decision-making processes.
• You know about the role and functioning of local and regional governments; experience of working in a municipality, a region, a network of local and regional government is an asset.
• You are fluent in English and proficient in French.
• Experience in managing and facilitating groups.
• On the human side, you are a positive and accountable person; You are a good team player, but you are able to work autonomously; and you have strong interpersonal skills.
To apply

Send your CV and a short cover letter, one document in French, the other one in English, to:

application@ccre-cemr.org

no later than 16 August 2023, indicating Equality and Diversity Officer in the subject of the email.

Due to the high number of applications, we will only contact shortlisted applicants.